CONSTITUTION
Eller Business Administration Board
Eller College of Management
The University of Arizona
Created on July 28, 2010

PREAMBLE

We, the students of the organization Eller Business Administration Board at the University of Arizona, in order to advance the College in all areas, do ordain and establish this constitution.

ARTICLE I

This group shall be known as the Eller Business Administration Board.

ARTICLE II

Objectives of the Eller Business Administration Board are:

Section 1: To provide representation for the Business Administration students to Eller College and University Officials.

Section 2: To help develop better student-faculty relations.

Section 3: To encourage a community in which students are involved in co-curricular activities.

Section 4: To establish networking opportunities for all Business Administration students.

ARTICLE III

Section 1: Any student in the Business Administration Evening Cohort at the University of Arizona is eligible to be an active member and may hold office.

Section 2: The Eller Business Administration Board be composed of:

(a) A select group of Business Administration majors interested in helping the Eller College of Management, its faculty, and its students.

(b) Two Eller Faculty members to serve in an advisory capacity.

(c) The executive board must strive for a minimum of ten students per graduating class. Each graduating class of the Business Administration major must be represented with at least one member of that class.

(d) At the discretion of the executive board, membership in the Eller Business Administration Board will be capped at 12 students per class.

Section 3: When a vote is called for in a general board meeting, a simple majority will determine the outcome, unless otherwise stated. If an council member calls for a closed ballot vote and the motion is seconded, the vote shall be conducted as so. The president is not allowed to vote unless a tie needs to be broken, in which case, his/her vote shall determine the outcome of the vote.

ARTICLE IV

Section 1: All members in good standing with the Board, the College, and the University have the right to formally run for any office. Board elections shall be held the first meeting after each new graduating class is accepted. All officers are elected by receiving a majority vote and are subject to a full, 14-month term.
Section 2: In the event of vacancy of the President, the COO shall assume the President’s position. In the event of other vacancies, the Board shall elect a new officer to fill the vacancy.

Section 3: During their elected term, all officers of the Board may be recalled by 2/3 of the votes cast.

Section 4: The rules and details of the election process are as follows:

(a) No campaigning before the night of the election. Thirty minutes before and during the meeting time campaigning is permitted.

(b) While a candidate is giving a speech for a position, all candidates running for that position must wait outside of the council meeting room until each speech is complete. After each candidate speaks, if necessary, candidates will be given pros and cons, ending on a pro. Voting will commence. After voting is complete, each candidate will re-enter, and two presidentially appointed graduating members will count the ballots, and the President will announce the winner.

(c) If a candidate does not win, they have the opportunity to run again for another position which has not been filled.

ARTICLE V

Amendments to this constitution may be submitted to the Board by any member of the Board, and amendments so submitted must receive a 2/3s vote of all votes of the Board for adoption. It is mandatory to display the submitted amendments in written format one week prior to the vote. Directly after the amendment is presented, there will be a discussion concerning the presented issue. The voting on any proposed amendment shall be done no sooner than the next regularly scheduled meeting after submission. The option to shelf the vote until the next regularly scheduled meeting will be open to all members, and must be seconded by another member.

Reasoning: Further discussion on the issue is deemed necessary.

ARTICLE VI

This is a not-for-profit organization.

ARTICLE VII

This organization shall not discriminate on the basis of age, color, ethnicity, gender, national origin, disability or handicap, race, religion, sexual orientation, Vietnam Era veteran status. This policy will include, but is not limited to, recruiting, membership, organization activities, or opportunity to hold office.

ARTICLE VII

This organization will not conspire to engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student or person attending the institution.

ARTICLE IX

This organization shall comply with all University and campus policies and regulations and local, state, and federal laws.

ARTICLE X

Section 1: The Executive Officers of the Eller Business Administration Advisory Board shall be elected from within the organization’s membership and shall consist of a President, an Chief Operations Officer, a Chief Financial Officer, a Chief Informations Officer, and a Secretary.
(a) The President shall be the presiding officers, the chief executive officers and the official representatives of the organization, and oversee all organization projects.

(b) The Chief Operations Officer shall assist the President and shall fulfill the functions of the President in his/her absence. He/she is responsible for the daily operation of the cohort and will help organize and develop our cohort. He/she will serve as a co-vice president.

(c) The Chief Financial Officer shall keep accurate records of all receipts, expenses and financial reports and shall prepare a proposed budget at the beginning of each semester for approval by the Executive Board. He/She shall report the financial status of the organization upon request, at all general meetings and shall oversee all fund-raisers. He/she will also serve as a co-vice president.

(d) The Chief Informations Officer shall oversee the creation and update of the Business Administration website. He/she will be responsible for maintaining all computer systems. He/she will serve as a co-vice president.

(e) The Secretary shall keep minutes of every meeting held and will be responsible for keeping records of all committees. He/she will be responsible for storing official Board documents and amending the Constitution.

Section 2: Non-Executive Board Officer positions shall be appointed by the Executive Board from within the Board membership and shall consist of a Networking Committee Head, a Fundraising Committee Head, a Social Events Committee Head and one representative from the incoming Cohort members.

(a) The Networking Committee Head will be responsible for overseeing the process of finding business people from the community to speak to the Cohort. He/she will run a committee to coordinate with speakers and assure the presentations run logistically smoothly.

(b) The Fundraising Committee Head will be responsible for planning and coordinating fundraisers and sponsorships. He/she will run a committee of people to assure we have sufficient capital to complete our goals.

(c) The Social Events Committee Head will be responsible for coordinating time with the entire Cohort for recreational activities. He/she will run a committee to plan and see through the non-academic events.

(d) The representative will in one elected member of the incoming class of Business Administration majors. This person will observe the Executive Board, particularly the President, as he/she will be the member of this cohort to take over the position of President for the coming year.

ARTICLE XI

Section 1: Meetings shall be at least weekly during the academic year. The President shall have the power to call or cancel any meetings he/she deems necessary.

Section 2: Procedure and decorum shall be as follows:

(a) General call to order
(b) Executive officer reports
(c) Committee Reports
(d) Old Business
(e) New Business
(f) Announcements
(g)  Program
(h)  Adjournment

These procedures are subject to revision pending time/need constraints.